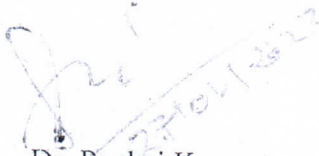


SHRI RAM COLLEGE, MUZAFFARNAGAR
HUMAN RESOURCE MANAGEMENT COMMITTEE
ANNUAL REPORT
(2021-22)

1. Selection of Convener and committee : By Principal, Shri Ram College, Muzaffarnagar
2. Formation of Committee : Convener- Dr. Pankaj Kumar
Members-
A. Ms. Anu Nayak,
B. Ms. Shruti Mittal
C. Mr. Rishabh Bhardwaj
D. Ms. Megha Verma
3. Committee Meetings :
1. 04.08.2021 - Attached Notice, agenda and minutes of meeting
2. 15.04.2022- Attached Notice, agenda and minutes of meeting
Note- All meetings have been conducted in the presence of Principal, Shri Ram College.
4. Recruitment & Selection :
1. Requirements: sent by heads of departments
2. Appointment of selection committee (as per norms)
3. Conduction of Interview, Lecture Demonstration and Final Selection
5. Welfare activities :
1. Provide assistance in various faculty development programmes conducted by departments.
2. Conduction of training programme for new staff (Non-teaching and Supporting Staff)
3. Reimbursement of mobile bill
4. Awards for teaching, non teaching and supporting staff for extra ordinary performance in academic, extra-curricular and co-curricular activities.
6. Number of Professional Development/ administrative training programmes organized for teaching and non teaching staff during year- : 15 (Fifteen)
7. Leave Management : Through ERP


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar


Dr. Pankaj Kumar
Convener
HRM Committee

Shri Ram College, Muzaffarnagar
HRM Committee

Notice

13.04.2022

All the respected faculty members of HRM Committee are hereby informed that a meeting will be scheduled on 15.04.2022 at 4.00 PM in conference hall.

The agenda of the meeting are as follows:

1. Review the minutes of previous meetings.
2. Review the progress of committee work.

All members are requested to present on time with your valuable views.


(Dr. Parkaj Kumar)
Coordinator,
HRM Committee, SRC



To,

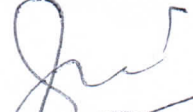
1. All members of the committee

Copy to:

1. Principal, for information please
2. Coordinator, IQAC, for information please.


Chairman
IQAC, Shri Ram College,
Muzaffarnagar


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


(Dr. Parkaj Kumar)
Coordinator,
HRM Committee, SRC



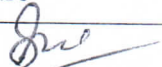

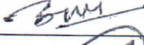




Shri Ram College, Muzaffarnagar

HRM Committee

15.04.2022

A meeting of HRM committee was held on 15.004.2022 at 4.00 pm in management block (A Block). The following members were present in the meeting:

S.No.	Name	Designation	Signature
1	Dr. Pankaj Kumar	Coordinator	
2	Mr. Rishabh Bhardwaj	Member	A/B
3	Ms. Shruti Mittal	Member	
4	Dr. Anu Nayak	Member	
5	Ms. Megha Verma	Member	

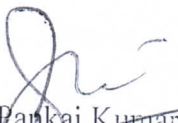
Discussion on :

Agenda No. 1: Review the minutes of the previous meeting.

- All members have reviewed the application of minutes of previous meeting.

Agenda No. 2: Review the progress of meeting

- As new committee is working since July 2021, all the members are doing satisfactory work with their other responsibilities of academic and non academic work of the college.
- All faculties are following dress code as directed by principal of the college.
- All non teaching staff are also following dress code.
- For next session Ms. Megha, Manager, HRM department will initiate the recruitment and selection process in the month of june, as university examination will be scheduled.


(Dr. Pankaj Kumar)
Coordinator,
HRM Committee, SRC

Copy to:

- Principal, for information please
- Coordinator, IQAC, for information please.


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar




Shri Ram College, Muzaffarnagar
HRM Committee

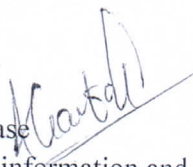

Notice

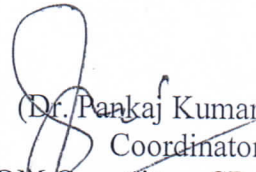
23.12.2021

All teaching staff of Shri Ram College are instructed to submit their vaccination certificate as early as possible in hrm department as per instructions of Principal, Shri Ram College.


(Dr. Pankaj Kumar)
Coordinator,
HRM Committee, SRC



Copy to:

1. Principal, for information please 
2. All Head of Departments, for information and execution please
3. All FDM, for information and execution please
4. Coordinator, IQAC, for information please. 


(Dr. Pankaj Kumar)
Coordinator,
HRM Committee, SRC


Chairman
IQAC, Shri Ram College,
Muzaffarnagar





Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar




Shri Ram College, Muzaffarnagar
HRM Committee

Notice

01.08.2021


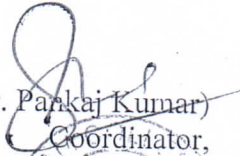
All the respected faculty members of HRM Committee are hereby informed that a meeting will be scheduled on 03.08.2021 at 3.30 PM in conference hall.

The agenda of the meeting are as follows:

1. Review the minutes of previous meetings.
2. Work allotment to new committee member.

All members are requested to present on time with your valuable views.

(Dr. Pankaj Kumar)
Coordinator,
HRM Committee, SRC



Copy to:

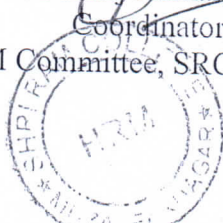

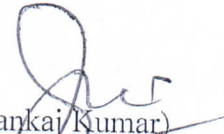
1. Principal, for information please
2. Coordinator, IQAC, for information please.
3. All members of hrm committee.

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar



(Dr. Pankaj Kumar)
Coordinator,
HRM Committee, SRC

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

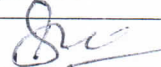
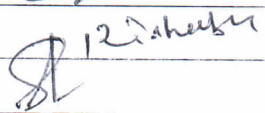

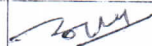


Shri Ram College, Muzaffarnagar

HRM Committee

04.08.2021

After the formation of new committee, a meeting of HRM committee was held on 03.08.2022 at 3.30 pm in management block (A Block). The following members were present in the meeting:

S.No.	Name	Designation	Signature
1	Dr. Pankaj Kumar	Coordinator	
2	Mr. Rishabh Bhardwaj	Member	
3	Ms. Shruti Mittal	Member	
4	Dr. Anu Nayak	Member	

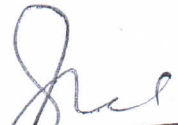

Discussion on :

Agenda No. 1: Review the minutes of the previous meeting.

- All members have reviewed the application of minutes of previous meeting.


Agenda No. 2: Work allotment to new members

- Dr. Pankaj Kumar will look after the overall coordination of committee.
- Ms. Shruti Mittal will look after the hrn related work in "A" Block.
- Mr. Rishabh Bhardwaj will look after the related work in other block.


(Dr. Pankaj Kumar)
Coordinator,
HRM Committee, SRC


Copy to:

- Principal, for information please
- Coordinator, IQAC, for information please.


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar