

Shri Ram College, Muzaffarnagar

Minutes of the Meeting

College Academic Committee (CAC)

Date: 10-07-2021

A meeting of College Academic Committee (CAC) was held on 10-07-2021 at 3:00 PM in the Principal Office. The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The Chairperson of College Academic Committee welcomed the member of Committee and said that CAC takes care of all the academic affairs of the college, encompassing students, academic staff, co curricular activities, instructional and delivery issues. This is the first meeting for new academic session (2021-22)

Agenda No. 1

Discussion regarding QIP file/course file preparation.

Agenda No. 2

Discussion about monthly departmental progress report for the upcoming session.

Agenda No. 3

Discussion to prepare handwritten notes by faculty

Agenda No. 4

Discussion on that the new session should start on time

Agenda No. 5 Any other relevant issue

Dr. Vinit Kumar Sharma, (CAC- Coordinator) read the agenda with the permission of the Chairperson before the members.

Agenda No. 1 Discussion on faculty to prepare their QIP file

The Principal raised the issue on the preparation QIP file by Faculty for new academic session. It should be observe by the Head of Department

Agenda No. 2 Discussion about monthly departmental progress report in the upcoming session.

College Academic Committee Coordinator raised the issue that all the department submit the monthly departmental progress report on time (till 5th day of the next month) so that the


Co-ordinator
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Chairman
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academics activities run smoothly.

Agenda No. 3 Discussion about faculty to prepare handwritten notes

The Principal raised the issue that all the faculty members to prepare handwritten notes as per their allotted subjects and also show your notes to the specialist subject faculty.

Agenda No. 4 Discussion on that the new session could start on time

The Principal has raised the issue that new session should start on time so that the syllabus can be completed on time. Head of Department will observe the same and will take action accordingly.

Dr. Vinit Kumar Sharma
Coordinator CAC

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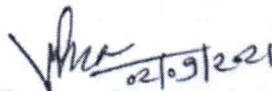
Date: 02.09.2021

NOTICE

All the students are hereby informed to contact their Head of Department/Class Coordinators to receive a copy of Academic Calendar (tentative) and syllabus which contain the following-

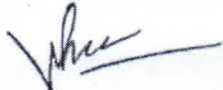
- Scheduled dates of Academic and Administrative activities
- The Course/papers & their outlines in detail, divided in units.
- Program Outcomes, Program Specific Outcomes & Course Outcomes of each course/paper

All these are available at College website also.


(Dr. Vinit Kumar Sharma)
Coordinator, IQAC

Copy to the following for information and necessary action-

- 1- Principal, SRC
- 2- Dean, Academics Affairs
- 3- All Deans/HoDs
- 4- Librarian
- 5- PS to Chairman for Chairman's kind information


(Dr. Vinit Kumar Sharma)
Coordinator, IQAC

Shri Ram College, Muzaffarnagar

Notice

College Academic Committee (CAC)

Date- 12 November 2021

Dear Committee Members,

This is to inform you that a meeting of the College Academic Committees scheduled on 16 November 2021 at 3 pm. The meeting will be held at Principal office.

Agenda for discussion include:

Agenda No. 1 Discussion about to improve attendance of the students

Agenda No. 2 Sessional Examinations

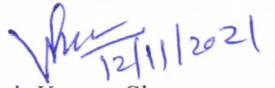
Agenda No. 3 Discussion about course coverage before University Examination

Agenda No. 4 Any other issue

Your participation are essential for the effective functioning of our academic committees and the continuous improvement of our institution.

Please make every effort to attend the meeting punctually. If you are unable to attend, kindly inform College Academic Committee Convenor/ Co-Convenor

Thank you for your attention to this matter. We look forward to fruitful discussions and meaningful contributions from each member.


12/11/2021

Dr. Vinit Kumar Sharma

Convenor CAC

CC

Principal, Shri Ram College
All HoDs, Shri Ram College


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
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Muzaffarnagar

Shri Ram College, Muzaffarnagar

Minutes of the Meeting

College Academic Committee (CAC)

Date: 12-11-2021

A meeting of College Academic Committee (CAC) was held on 12-11-2021 at 3:00 PM in the Principal Office. The meeting was presided over by Dr. Aditya Gautam, Principal SRC. The Chairperson of College Academic Committee welcomed the member of committee and said that the agenda of this committee is to keep the students aware of their academic standing and reducing blind-spots. It also arranges regular interaction between faculty and students

Agenda No. 1 Discussion about attendance of students

Agenda No. 2 Discuss on sessional examinations

Agenda No. 3 Discussion about Course coverage before University Examination

Agenda No. 4 Any other issue

Dr. Vinit Kumar Sharma, (CAC- Convenor) read the agenda with the permission of the Chairperson before the members.

Agenda No. 1 Discussion about attendance of students

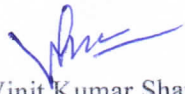
The Principal raised the issue on attendance and suggest to All Heads of Departments they have to inspect the weekly attendance of students in each class and take necessary action to improve the attendance


Agenda No. 2 Discuss on sessional examinations

The Principal raised the issue on sessional examinations and advised to all HoD that University exams are near. Therefore, all departments should try to start sessional exams in their respective area.

Agenda No. 3 Discussion about Course coverage before University Examination

The Principal raised the issue of course coverage and said that those who have not completed the course should complete their course before the University Examination. All HoD should discuss with their faculty members and take necessary action to complete the syllabus so that students are not affected


Dr. Vinit Kumar Sharma
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Shri Ram College, Muzaffarnagar

Notice

College Academic Committee (CAC)

Date-1 July 2021

Dear Committee Members,

This is to inform you that there will be a meeting of the College Academic Committees on 10 July 2021 at 3 pm. The meeting will be held at Principal office.

Agenda for discussion include:

Agenda No. 1

Discussion to prepare QIP file/course file

Agenda No. 2

Discussion about monthly departmental progress report in the upcoming session.

Agenda No. 3

Discussion about faculty to prepare handwritten notes

Agenda No. 4

Discussion on that the new session could start on time

Agenda No. 5 Any other issue

Your participation and input are essential for the effective functioning of our academic committees and the continued improvement of our institution.

Please make every effort to attend the meeting punctually. If you are unable to attend, kindly inform College Academic Committee Coordinator


Thank you for your attention to this matter. We look forward to fruitful discussions and meaningful contributions from each member.


Dr. Vinit Kumar Sharma

Coordinator CAC

CC

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All HoDs, Shri Ram College


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Notice

College Academic Committee (CAC)

Date- 27/01/ 2022

Dear Committee Members,

This is to inform you that a meeting of the College Academic Committees scheduled on 01/02/ 2022 at 3:00 pm. The meeting will be held at Principal office.

Agenda for discussion include:

Agenda No. 1

Discussion on Result Analysis of Odd Semester Exam

Agenda No.2

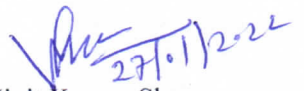
Discuss on creating a conducive environment for development of entrepreneurship

Agenda No. 3

Discussion on prepares the academic calender

Agenda No. 4 Any other issue

Please make every effort to attend the meeting punctually. If you are unable to attend, kindly inform College Academic Committee Convenor/ Co-Convenor


27/01/2022
Dr. Vinit Kumar Sharma
Coordinator CAC

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All HoDs, Shri Ram College


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Muzaffarnagar

Shri Ram College, Muzaffarnagar

Minutes of the Meeting

College Academic Committee (CAC)

Date: 01-02-2022

A meeting of College Academic Committee (CAC) was held on 01-02-2022 at 3:00 PM in the Principal Office. The meeting was presided over by Dr. Purna Mittal, Principal SRC. The Chairperson of College Academic Committee welcomed the member of Committee and said The Academic Committee is a vital link between the student body and the faculty. The significant function of this committee is to act as a medium of communication between the students and the faculty.

Agenda No. 1 Discussion on Result Analysis of Odd Semester Exam

The Principal raised the issue on discussing results analysis for the odd semester typically involves examining trends, identifying areas of improvement, and understanding factors that may have influenced student performance. We can look at course completion rates, and feedback from both students and instructors to gain insights into strengths and weaknesses of the semester

Agenda No.2 Discuss on creating a conducive environment for development of entrepreneurship

The Principal raised the issue on supportive infrastructure and emphasis on build an infrastructure that supports entrepreneurship, including co-working spaces, incubators, accelerators, and technology hubs where entrepreneurs can collaborate and innovate and said to all HoDs to create the environment for the same

Agenda No. 3 Discussion on- prepares the academic calender

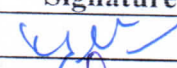

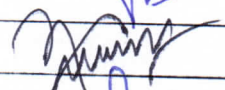
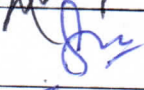
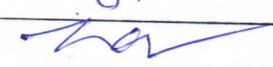
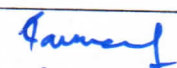
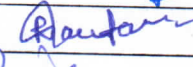
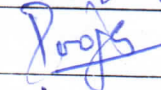
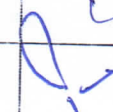
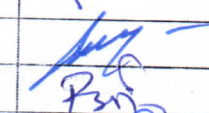
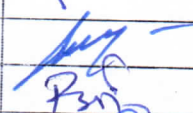
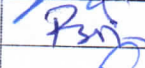

The Principal raised the issue on Preparing an academic calendar which involves careful consideration of various factors such as holidays, exam schedules, breaks, and special events and instruct to all HoDs for the preparation of Acadmic calender before the starting of Session(Semester/yearly)

Dr. Vinit Kumar Sharma
Coordinator CAC

Co-ordinator
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Chairman
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Shri Ram College, Muzaffarnagar
Academic Committee(2021-22)
Attendance sheet of the meeting on date 01/02/2022

S. No.	Name	Department	Signature
1	Dr. Prerna Mittal	Chairperson(Principal)	
2	Dr. Vinit Kumar Sharma (Convenor)	Dean, Academics	
3	Dr. Nishant Rathi	Dean, Comp. App.	
4	Dr. Pankaj Kumar	HoD, Business Administration	
5	Dr. Ashwani Kumar	HoD, Bioscience	
6	Dr. Saurabh Mittal	HoD, Commerce	
7	Dr. Ravi Gautam	HoD, JMC	
8	Dr. Pooja Tomar	HoD, Basic Science	
9	Dr. Roupal Malik	HoD, Fine Arts	
10	Dr. Parmod Kumar	Asst. Professor, Physical Education	
11	Dr. Nayeem Ali	HoD, Agriculture	
12	Dr. Rahul Arya	Asst. Professor (Chemistry Deptt)	
13	Mr. Jugmeher Gautam	Asst. Professor (Education Deptt)	

Shri Ram College, Muzaffarnagar

Notice

College Academic Committee (CAC)

Dated- 4 May 2022

Dear Committee Members,

This is to inform you that a meeting of the College Academic Committees scheduled on 11 May 2022 at 3 pm. The meeting will be held at Principal office.

Agenda for discussion include:

Agenda No. 1 Discussion on next Session plan

Agenda No. 2 Monitoring of lab manual preparation

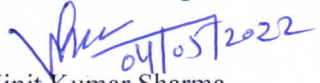
Agenda No. 3 Discussion on faculty to prepare their QIP file for next session

Agenda No. 4 Any other issue


Your participation are essential for the effective functioning of our academic committees and the continuous improvement of our institution.

Please make every effort to attend the meeting punctually. If you are unable to attend, kindly inform College Academic Committee Convenor/ Co-Convenor.

Thank you for your attention to this matter. We look forward to fruitful discussions and meaningful contributions from each member.


Dr. Vinit Kumar Sharma
Convenor CAC

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Principal, Shri Ram College
All HoDs, Shri Ram College


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Muzaffarnagar

Shri Ram College, Muzaffarnagar

Minutes of the Meeting

College Academic Committee (CAC)

Dated: 11/05/2022

A meeting of College Academic Committee (CAC) was held on 11 may 2022 at 3:00 PM in the Principal Office. The meeting was presided over by Dr. Purna Mittal, Principal SRC. The Chairperson of College Academic Committee welcomed the member of Committee and said That CAC has the responsibility for oversight of all matters related to academic of the department

Agenda No. 1 Discussion on next Session plan

Agenda No. 2 Monitoring of lab manual preparation

Agenda No. 3 Discussion on faculty to prepare their QIP file for next session

Agenda No. 4 Any other issue

Dr.Vinit Kumar Sharma,(CAC- Convenor) read the agenda with the permission of the Chairperson before the members.

Agenda No. 1 Discussion on next Session plan


The Principal review the current academic progress and challenges and raised the issue on planning for upcoming session like faculty QIP file, Faculty time table, Date of starting of new session and Brainstorming ideas for enhancing students engagement in classes with HoDs of all departments


Agenda No. 2 Monitoring of lab manual preparation

The principal raised the issue on preparation of labs manuals and give instruction to all the HoDs of Departments to nominate specific faculty members or a subcommittee responsible for overseeing the lab manual preparation

Agenda No. 3 Discussion on faculty to prepare their QIP file for next session

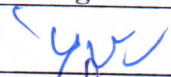

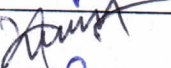
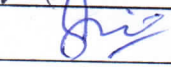
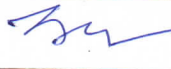
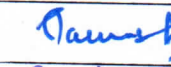
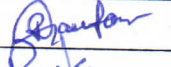
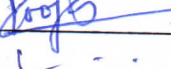
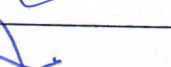
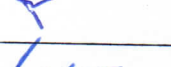
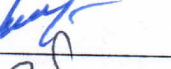
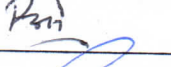

The Principal raised the issue on the preparation of QIP file by the faculty for new academic session. It should be observe by the Head of Department. QIP file of Faculty members must have Time table of new academic session, Subject Syllabus, Lecture plane, Unit Assignment and old questions paper of concerned subject.


Dr. Vinit Kumar Sharma
Coordinator CAC



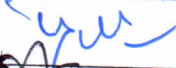
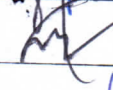
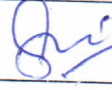
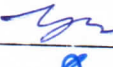
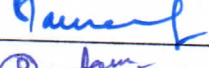
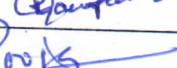
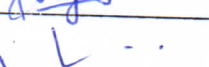

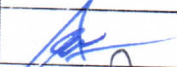
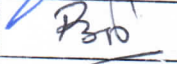

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Shri Ram College, Muzaffarnagar
Academic Committee(2021-22)
Attendance sheet of the meeting on date 11/05/2022

S. No.	Name	Department	Signature
1	Dr. Prerna Mittal	Chairperson(Principal)	
2	Dr. Vinit Kumar Sharma (Convenor)	Dean, Academics	
3	Dr. Nishant Rathi	Dean, Comp. App.	
4	Dr. Pankaj Kumar	HoD, Business	
5	Dr. Ashwani Kumar	HoD, Bioscience	
6	Dr. Saurabh Mittal	HoD, Commerce	
7	Dr. Ravi Gautam	HoD, JMC	
8	Dr. Pooja Tomar	HoD, Basic Science	
9	Dr. Roupal Malik	HoD, Fine Arts	
10	Dr. Parmod Kumar	Asst. Professor, Physical Education	
11	Dr. Nayeem Ali	HoD, Agriculture	
12	Dr. Rahul Arya	Asst.Professor (Chemistry Deptt)	
13	Mr. Jugmeher Gautam	Asst.Professor (Education Deptt)	

Shri Ram College, Muzaffarnagar
Academic Committee(2021-22)
Attendance sheet of the meeting, held on date 16/11/2021

S. No.	Name	Department	Signature
1	Dr. Aditya Gautam	Chairperson(Principal)	
2	Dr. Vinit Kumar Sharma (Convenor)	Dean, Academics	
3	Dr. Prerna Mittal	Dean, Tea. Edu.	
4	Dr. Nishant Rathi	Dean, Comp. App.	
5	Dr. Pankaj Kumar	HoD, Business Administration	
6	Dr. Ashwani Kumar	HoD, Bioscience	
7	Dr. Saurabh Mittal	HoD, Commerce	
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